

## Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Astley Parish Council

County area (local councils and parish meetings only): Shropshire

**Financial year ending 31 March 2020**

Prepared by (Name and Role):

Gail Power, Locum Clerk/RFO

Date:

01/04/2020

	£	£
<b>Balance per bank statement as at 31/3/20:</b>		
Current Account	6,541.72	
		6,541.72
Petty cash float (if applicable)		10.00
Less: any un-presented cheques as at 31/3/xx (normally only current account)		
Cheque number		
154	(60.00)	
157	(18.00)	
158	(2.00)	
		(80.00)
Add: any un-banked cash as at 31/3/xx e.g Allotment rents banked 30/3/xx (but not credited until 2 April)	50.00	
		50.00
<b>Net balances as at 31/3/xx (Box 8)</b>		<b>6,521.72</b>