

**From: Squadron Leader Kim L Leach BA (Hons) PGCE CIPR Dip RAF**  
Corporate Engagement and Relations Officer



**Royal Air Force Shawbury**  
SHREWSBURY  
SY4 4DZ

Chairman of Astley Parish Council  
Mrs Kate Lloyd  
C/O Clerk Ms Andrea Gabbittas

Reference: 20180711-Families Day-O

Date: 11<sup>th</sup> July18

Dear Mrs Lloyd,

I am writing to you on behalf of the Station Commander, Group Captain Chuck Norris. In celebration of RAF 100, he would be delighted to formally invite 50 people from within the Astley parish to attend the RAF Shawbury Families' Day, which will be held on the 3<sup>rd</sup> of August 2018. This country fair themed Families Day will run from 1pm to 5 pm and will include a variety of children's entertainment, stalls, static aircraft displays and a modest flying display.

I would be very grateful for your assistance in inviting families from within your local community. Please include the details of your nominations in the table provided below and send the completed form back to Flt Lt Isobel Tierney, the Deputy Project Officer (details above) no later than the 20<sup>th</sup> July. This will allow time for security checks to be completed and tickets to be posted directly to the recipients along with entry directions, prior to the event. Once allocated, the tickets are non-transferable and photographic identification will be required for all individuals over the age of 18.

A similar invitation will be extended to other parishes adjacent to RAF Shawbury and Ternhill. Personnel from RAF Shawbury look forward to celebrating the RAF's centenary with members of their local communities on 3rd Aug 18.

Yours sincerely,

*Kim L Leach*

