

Wednesday 18 April 2018
MINUTES

PRESENT at Astley Parish Council meeting held at 7.30pm in ASTLEY VILLAGE HALL:-
Parish Councillors:, Edward Bedell, Cllr Colclough, Kate Lloyd (Chair), Katy Galliers,
and Cllr Robinson and Robert Shelley.

Also in attendance: Andrea Gabbitas (Clerk) and Councillor Picton (Shropshire Council)

1. OPEN FORUM

There were two members of the public in attendance, who raised planned power outage on 24 and 25 May which will result in road closures on the road between the A53 and Astley. This outage has been notified to local residents by Western Power.

A second issue was raised concerning a tenanted property which belongs to Severnside Housing. The Clerk will refer the matter to the housing association for further attention.

2. APOLOGIES

Cpl Alex Payne.

3. DECLARATION OF INTEREST *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the Register of Interests. Declaration of any interest in a matter that may result in bias. An interest may be declared at any time during the meeting.*

4. MINUTES

The minutes of the meetings held on 21 March 2018 were approved and signed as a true record.

5. SHROPSHIRE COUNCIL UPDATE

Councillor Picton informed the Parish Council that she had spoken with Council engineer Colin Blower about a number of issues:

- The roundabout at Battlefield has some damage to the road surface. The Council currently has 28 crews working on pot holes. Clerk will report this road damage to Shropshire Council.
- A letter was sent from Shropshire Council to village halls stating that the discretionary rate relief for village halls is to be removed. This is inaccurate, and the rate relief will continue.
- Cllr Picton continues to speak to Highways engineers regarding the water flow problems close to the caravan park and on Astley Lane.

6. OFFICIAL AND PARISH MATTERS

6.1 Defibrillator: a local first aid responder had looked at various possible venues with Cllr Bedell, and as a result it was suggested that the Village Hall would be the best site. There was a discussion about whether it would be advisable to have two defibrillators to give better geographical coverage. The addition of a second defibrillator may be considered in the future.

Following a discussion it was agreed that West Midlands Ambulance Service (WMAS) be the provider for the defibrillator. There are a number of advantages to this. WMAS is the response body, and is also able to provide free advice and training and ongoing support. It was agreed that

1. a defibrillator be purchased from West Midlands Ambulance Service.
2. Cllr Bedell to speak with West Midlands Ambulance Service to confirm details of price and the process for ordering.
3. Clerk write to Village Hall Committee and request permission to site the new defibrillator on the outside wall of the Village Hall as this is the preferred site.

*CHAIRMAN'S SIGNATURE*_____

7. PROGRESS REPORT

7.1 First aid course update: It was agreed that the First Aid course be deferred until after the defibrillator is installed. In the meantime, interested parties be invited to add their name to a waiting list held by the Clerk.

7.2 GDPR: the Clerk provided an update and it was agreed that the data protection policy and associated documents be presented to the May meeting for discussion and approval.

7.3 Water flow on Astley Lane/Hatch Lane – reported to Shropshire Council 18 January 2018 and 22 February. A response was received from Shropshire Highways on 22 March, and the water flow issues are now being addressed

7.4 Hadnall Newsletter following a request to place a copy of the newsletter in the church, the Parochial Church Council has confirmed its permission for this to happen.

8. PLANNING APPLICATIONS

8.1 18/00643/ADV Eight Gables, Battlefield, Proposal to erect and display 2 non illuminated freestanding signs: Permission granted

9. PARISH ACCOUNTS *Meeting 1804 Date: 18/04/18*

9.1 Pay by cheque 441 A Gabbitas (Clerk's salary)	191.70
9.2 Pay by cheque 442 HMRC (tax re Clerk's salary)	47.80
9.3 Pay by cheque 443 SALC (Annual subs 2018/19)	205.47
9.4 Pay by cheque 444 Astley Village Hall (room hire)	95
9.5 Pay by cheque 445 Npower (streetlight electricity supply)	35.26
9.6 Pay by cheque 446 Npower (streetlight electricity supply)	28.46

TOTAL **603.69**

10. CORRESPONDENCE

10.1 New funding available for community events – up to £500 from Mayor's Community Fund for new community led events (information circulated by email 23 March 2018). Funding provided by Big Lottery.

10.2 Invitation to Village Hall 90th Birthday Party 13 May 2018 (circulated by email 6 April 2018).

10.3 A letter of thanks was received from the Parochial Church Council in response to the donation of £250 towards the repair of the church clock.

10.4 Chair had been approached regarding a planned development at Sunnyside livery farm (17/05053/ful), just outside the parish boundary. A number of business units are planned, and these may result in additional traffic. Access to and from the site is along the A53 and A49, which might include travelling through Astley parish. Agreed that Clerk contact the the case officer, and express concern that the Parish Council was not notified of this application despite the fact that it is on the border of the parish. The Parish Council is concerned about possible traffic implications for Astley parish and asks for more detail to be provided on future traffic implications and potential traffic restrictions which may impact upon the parish. The Parish Council requests that this be addressed before the application is approved.

10.5 A letter was received from a resident regarding the unadopted road outside the Village Hall. Unadopted roads are not within the remit of the Parish Council and the resident was advised to contact Shropshire Council for further information.

11. EXTRA INFORMATION – none received.

12. **REPORTS FROM MEETINGS & TRAINING** – Clerk had attended GDPR training.

DATE OF NEXT MEETING: Wednesday 18 May 2018, 7pm at Astley Village Hall. **Please note earlier start time of 7pm, to be followed by annual parish meeting at 7.30pm**

Meeting closed at 9 pm.

CHAIRMAN'S SIGNATURE _____